**Chapter Achievement Award**

**Checklist**

**Name of Chapter: Date Submitted**

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| Level 1 | **Criteria** | Explanations |
| ***ESSENTIAL*** | ❒ Holds 4 meetings each year  ❒ Chapter represented at all State Executive Board meetings for the current  biennium  ❒ Making an effort to maintain the same membership level throughout the  biennium  ❒ The chapter president communicates to the members via email, phone,  Facebook or mail.  ❒ **Bonus: Chapter representation at a current Regional conference**  **held in the biennium.** | Dates of Meetings:  Strategies implemented:  Name of Conference and Attendee(s) |
| Level 2 | Criteria |  |
| ***EXCELLENT*** | ❒ Meets all the criteria in the Essential Level- Mandatory  ❒ Reviewed the International Membership Recruitment plan located on the  International website during the biennium (www.dkg.org)  ❒ Initiated new members during the biennium  ❒ Chapter represented at State activities for the current biennium (ie-  Society Workshops, Leadership Dev. Conf)  ❒ **Bonus: Member(s) of the chapter serve on a State Committee or every member of the chapter receives the state newsletter** | Date/meeting:  Date and names of initiates:  Name/date of Event:  **Name of member on a state committee or explain how the newsletter is disseminated to the members** |
| Level 3 | Criteria |  |
| ***EXEMPLARY*** | ❒ Meets all the criteria in the Excellent and Essential Level- Mandatory  ❒ Implemented the International Membership Recruitment Plan during  the biennium. ([www.dkg.org](http://www.dkg.org))  ❒ Evidence of community outreach held during the biennium  ❒ Create a succession plan to have a smooth transition for the incoming  chapter officers  ❒ **Bonus: member(s) of the chapter have attended an International**  **Event (i.e.- Regional conferences, Conventions, US Forum, etc)**  **held during the biennium** | Results of Recruitment Plan\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Describe the community outreach\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Describe the Plan\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Name of event and attendee:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |