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| December 2019   TO:                  Members of the International Executive Board FROM:           Cathy P. Daugherty, International President                        Nita R. Scott, CAE, Executive Director The International Achievement Award is given annually to a member in recognition of her distinguished record in the Society at the international level.  As approved by the 2010 International Convention, The international president shall act in conjunction with the corporate secretary and another member of the Society Headquarters staff annually to review recommendations made by members, chapters or state organizations on forms provided by Society Headquarters. Names of eligible candidates shall be submitted to the Executive Board for vote. The recipient shall be selected by the Executive Board using preferential ballot. If there be but one (1) nominee, election shall be by four-fifths (4/5) vote.  (*Constitution*, Article XIII.B.1.d) Now is the time to submit recommendations for the 2020 International Achievement Award. Any member, chapter or state organization may submit a recommendation.  A form (MS Word interactive format) for submitting recommendations is attached but also available from the Society Website. **It is important that the form be** **carefully and accurately completed in full detail with correct dates of service, because only the information** **submitted on the recommendation form will be used in the selection process by voting members of the** **Executive Board.** All recommendation forms for the International Achievement Award **must be electronically dated or** **postmarked no later than March 1, 2020** and e-mailed (preferably), faxed or mailed directly to:             Email:  societyexec@dkg.orgFax:     512-478-3961Mail:    DKGInternational Achievement Award416 W. 12th StreetAustin, TX 78701-1817            The award will be presented at the 2020 International Convention. CPD/NRS/ssAttachment:     Recommendation Form for the International Achievement Award

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|  | **Sarah M. Sanchez | Executive Assistant**The Delta Kappa Gamma Society International416 W. 12th St. | Austin, TX  78701-1817512-478-5748 x103 | [www.dkg.org](http://www.dkg.org/) |
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